

Special Superintendents' Webcast

July 28, 2020

Agenda

Communications Updates

Toni Konz, KDE Interim Director of Communications

COVID-19 Updates with the Kentucky Department for Public Health:

Healthy at School Document Update

Deputy Commissioner Dr. Connie White and Immunization Branch Manager Emily Messerli, DNP, APRN

Kentucky Department for Public Health

New Guidance: Food Service Operations - Waivers for USDA School Meal Programs

Lauren Moore, Division Director, and Kathryn Embree, School Meal Programs Branch Manager

KDE Division of School and Community Nutrition

Flexibility for Assigning Staff in the COVID-19 Instructional Setting

Rob Akers, Associate Commissioner, KDE Office of Educator Licensure and Effectiveness

Contact Tracing

Mark Carter, Executive Advisor, Kentucky Cabinet for Health and Family Services

Question and Answer Session

Communications Updates

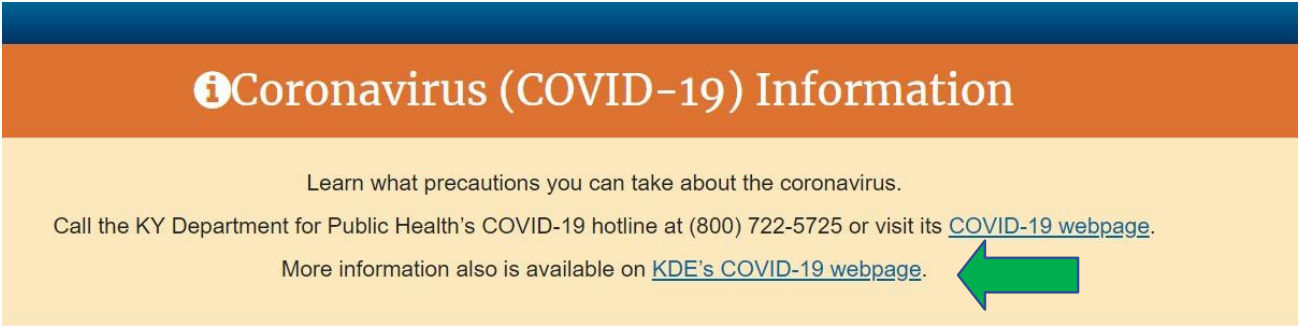
- Overview of KDE Guidance Issued for Reopening Schools
- Brief Recap of Virtual Town Hall for Educators and Staff
- Reminder on Governor's News Conferences

Toni Konz

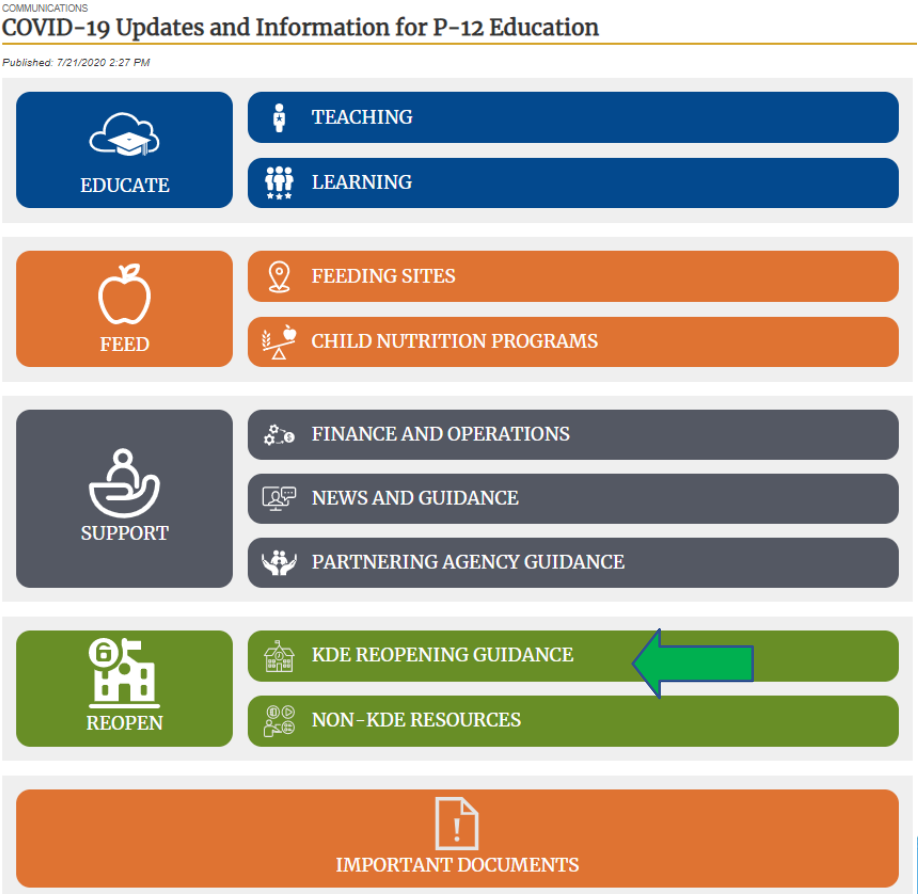
KDE Interim Director of Communications

Office of the Commissioner

Kentucky Department of Education – Main Webpage



KDE COVID-19 Webpage



Overview of KDE Guidance Issued for Reopening Schools



In response to the COVID-19 crisis, KDE has been committed to providing guidance and solutions that focus on educating and feeding our children and providing support to our districts.

*Since May 15, we have been releasing **weekly** guidance documents to all of our superintendents and districts regarding reopening schools for the 2020-2021 year.*

We also created this “KDE Reopening Guidance” tab on our COVID-19 website, where you can find all of the guidance and our weekly Special Superintendents’ Webcasts, which we have been holding since March.

To Date: KDE COVID-19 Guidance Issued for Reopening of Schools

May 15: [Considerations for Reopening Schools: Initial Guidance for Districts and Schools](#)

May 26: [Considerations for Reopening Schools: Supporting Student and Staff Wellness](#)

June 1: [Considerations for Reopening Schools: Academic Re-entry, Stage One: Drafting an Adjusted Curriculum](#)

June 1: [Considerations for Reopening Schools: Evaluating Students' Academic Readiness](#)

June 8: [Considerations for Reopening Schools: Alternative Learning Design Strategies](#)

June 15: [Considerations for Reopening Schools: Intermittent School Closures](#)

June 22: [Considerations for Reopening Schools: Food Service Operations - USDA School Meal Programs](#) **June**

24: [\(With Kentucky DPH\) Safety Expectations and Best Practices Guidelines for Kentucky Schools \(K-12\)](#) **June**

25: [Considerations for Reopening Schools: Pupil Transportation](#)

To Date: KDE COVID-19 Guidance Issued for Reopening of Schools

June 29:

- [Considerations for Reopening Schools: Facilities and Logistics](#)
- [Considerations for Reopening Schools: Plan for Reopening Secondary Career and Technical Education \(CTE\) Facilities for Completion of Industry Certifications and Lab-Based Dual Credit Coursework](#)

July 6:

- [Considerations for Reopening Schools: Workplace Health and Safety](#)

July 13:

- [Considerations for Reopening Schools: Academic Re-entry, Stage Two: Meeting Learners' Academic Needs](#)

July 20:

- [Considerations for Reopening Schools: Exceptional Learners and Preschool Students](#)
- [Considerations for Reopening Schools: Compensatory Education and Extended School Year Services](#)
- [Considerations for Reopening Schools: Daily Participation and Non-Traditional Instruction](#)

To Date: KDE COVID-19 Guidance Issued for Reopening of Schools

July 24:

- [*Flexibility for Assigning Staff in the COVID-19 Instructional Settings*](#)

July 27:

- [*Considerations for Reopening Schools: Food Service Operations – Waivers for USDA School Meal Programs*](#)

To come: Performance-Based Instruction

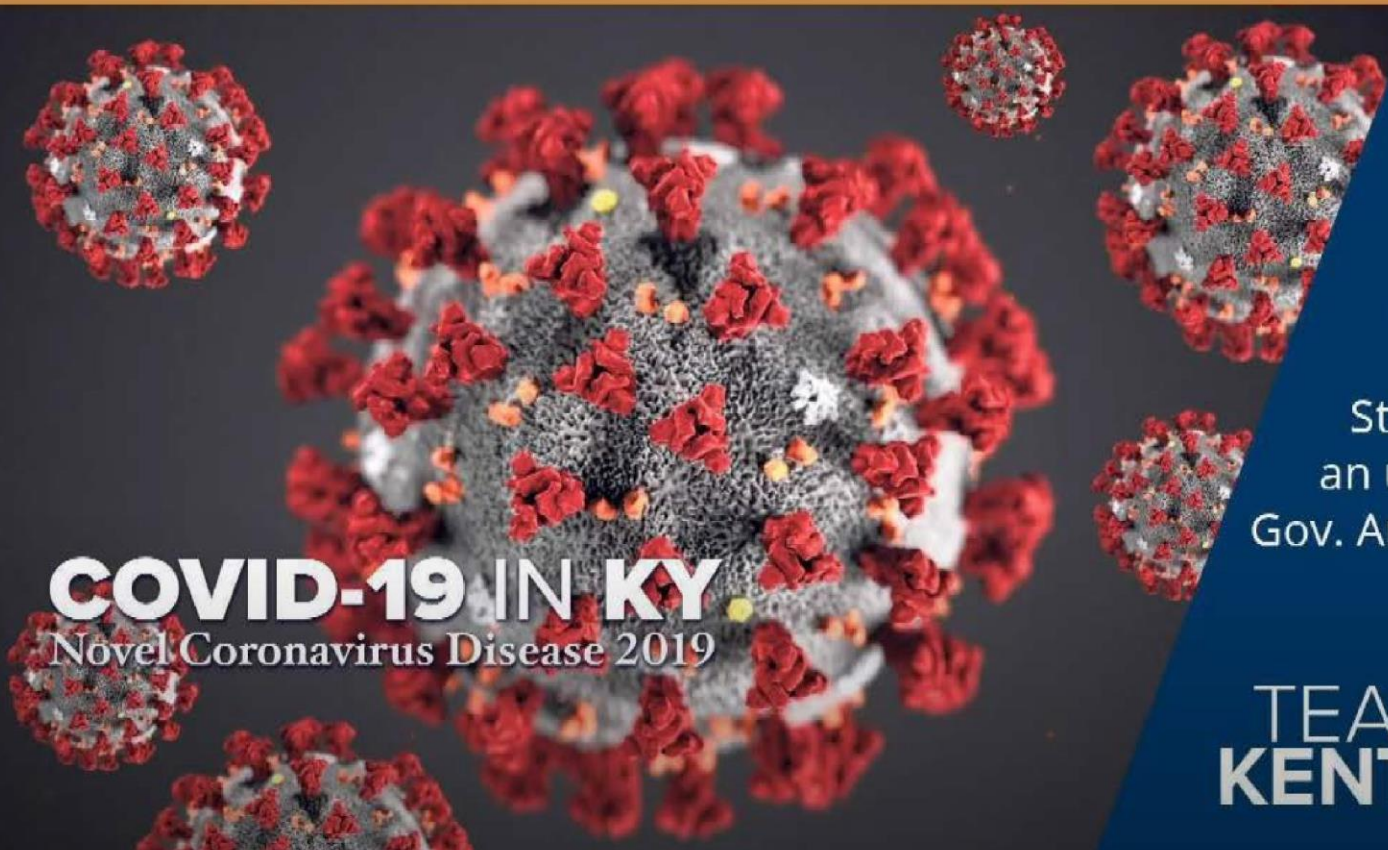
REOPENING KENTUCKY SCHOOLS:

Virtual Town Hall for Educators and Staff



- The Town Hall was hosted and is archived on the [KDE media portal](#) and is open to the public.
- More than 3,000 people tuned in to the event live; as of this morning, more than 10K have watched the town hall
- [We are still working on answering some of the questions into our COVID-19: Answers to FAQs for Kentucky's Schools and Districts \(last updated July 28, 2020\)](#)
- [Power Point: Virtual Town Hall July 23 2020-ACCESSIBLE](#)

FOR THE LATEST INFORMATION, VISIT KYCOVID19.KY.GOV



COVID-19 IN KY
Novel Coronavirus Disease 2019



Stay tuned for
an update from
Gov. Andy Beshear

TEAM
KENTUCKY



TEAM
KENTUCKY

COVID-19 Updates with the Kentucky Department for Public Health (Healthy at School)

**TEAM
KENTUCKY**

#HealthyAtSchool

Connie Gayle White,

M.D., MS, FACOG

DPH Deputy Commissioner

Emily Messerli,

DNP, APRN, FNP-C

DPH Immunization

Branch Manager



Healthy at School

Safety Expectations

Strategies that must be implemented by schools.

- School health policies
- Cloth face coverings, PPE
- Screening for all students and staff (temperature checks)
 - School exclusion
- Sanitization and environmental factors
 - Social distancing
 - Contact tracing

Best Practices

Additional strategies that schools may choose to follow.

- Physical barriers
- Discontinuing attendance-dependent rewards
 - Meals served in classrooms
 - Flexible sick-leave policies
- Designated Healthy at School officer
 - Training for staff

July 29, 2020 Revisions to Healthy at Schools:

- Plexiglas may be used in classrooms for dividers between student if approved by local health department environmental staff and meets fire code requirements. They must be securely fastened to prevent student injury and should be cleaned when other contact surfaces are cleaned, such as the student desktop.
- Return to school guidance after positive COVID-19 test changed to:
 - At least 10 days since symptoms first appeared **and**
 - At least 24 hours with no fever without fever-reducing medication **and**
 - Symptoms have improved
- Return to school guidance for other illness changed to:
 - Fever and symptom free for 24 hours without fever-reducing medication
 - A negative COVID-19 test or doctor's note should **not** be required for return
- Changing the symptom list to say: "New uncontrolled cough that causes difficulty breathing." This will keep those students/staff with chronic conditions from continually being excluded unnecessarily.

Contact Tracing in Schools

Mark Carter

*Executive Advisor, Kentucky Cabinet for Health and Family Services
Department for Public Health*

School Safety Expectations

SAFETY EXPECTATIONS



Social Distancing

- Require space between students and staff to avoid unnecessary contact or movement within the personal space of 6 feet
- Tailor appropriate plans for different age groups



Cloth Face Coverings, Personal Protective Equipment (PPE)

- Provide appropriate language, direction, purchase/plan for donations for required cloth face coverings
- School staff should be trained on when and how to use personal protective equipment



Screening and School Exclusion

- Develop plan to screen for COVID-19 symptoms prior to school entry
- Designate isolation area for sick students
- Post exclusion criteria for staff and/or students to stay home if experiencing any symptoms



Sanitation

- Implement daily cleaning and disinfection of classrooms, gyms, restrooms, locker rooms, cafeteria seating and other facilities
- Clean and disinfect high-touch surfaces frequently



Contact Tracing

- Prepare to assist local health departments (LHDs) and contact tracers with their investigations by keeping accurate manifests of locations and attendance

[Guidance on Safety Expectations and Best Practices for Kentucky Schools](#)
[\(K-12\) Interim Guidance as of June 2020](#)

Contact Tracing Investigation School Questions

If a patient reports having been to school since the onset of their symptoms, contact tracers will ask the information below about the school and the patient's contacts within the school.

- Name (of school)
- Point of contact (POC) name
- POC email
- POC phone
- Grade (of patient)
- Teacher information
- What classes did [the patient] go to?
- Last date attended before illness onset
- Additional details

Patient Contact Settings

Please add additional information below relevant to the School Patient Contact Setting so that the setting can be contacted to notify the exposure and get list of other contacts.

Name ⓘ

POC Email ⓘ

POC Phone ⓘ

What classes did you go to?

Additional Details ⓘ

POC Name ⓘ

Grade

Teacher Information

Last date attended before illness onset

Cancel

Save

Contact Tracing Guidelines

CONTACT TRACERS WILL ASK



Where you've been for the last few days



The names and contact information of people you've had close contact with so we can call them



We will NOT tell them who potentially exposed them

CONTACT TRACERS WILL NOT ASK



Social Security number



Passwords



Banking information



Immigration status

If asked for this information, hang up and report it to the Attorney General's Office at 1-800-804-7556.

Key Materials for Distribution

The Contact Tracing and Tracking communications team has developed and published written materials and videos for Kentuckians. The below materials can be found on kycovid19.ky.gov.



Contact Tracing One Pager

High-level introduction of contact tracing in Kentucky



Frequently Asked Questions

Most-asked contact tracing questions, regularly updated



Contact Tracing: Your Action Matters

High-level overview of spread of COVID-19 and importance of contact tracing



Contact Tracing: How it Works

High-level overview of Kentucky contact tracing process



Contact Tracing Infographic

Resource for LHD and contact tracing staff



Contact Tracing Public Service Announcement (PSA) Toolkit

Packet for local leaders, influencers and opinion leaders to promote contact tracing

Please check kycovid19.ky.gov as new materials are posted regularly



TEAM KENTUCKY
NEEDS YOU

QUESTIONS?

New Guidance

COVID-19 Considerations for Reopening Schools: Food Service Operations - Waivers for USDA School Meal Programs

Lauren Moore, Division Director


Katie Embree, School Meal Programs Branch Manager

KDE Division of School and Community Nutrition



Guiding Question

What supports can School and Community Nutrition provide to assist school districts with remote food service for the upcoming school year?



Child Nutrition Program Initiatives Update

- KDE released COVID-19 Considerations for Reopening Schools: Food Service Operations - Waivers for USDA School Meal Programs on July 27.
- Child Nutrition Programs have provided support for meals through:
 - Pandemic Electronic Benefit Transfer program (P-EBT)
 - Baylor University emergency Meals-to-You program – now extended to Aug. 15
 - Community Eligibility Provision Participation – Aug. 31

COVID-19 Considerations for Reopening Schools Food Service Operations – Waivers for USDA School Meal Programs July 27, 2020



The Kentucky Department of Education released [COVID-19 Considerations for Reopening Schools: Food Service Operations for USDA School Meal Programs](#) on June 22, 2020. The guidance was focused on developing a food service plan inside school buildings and developing ancillary plans in the event USDA extended waivers to allow for the feeding of enrolled students who are participating in virtual learning. On June 25, 2020, the USDA released Nationwide waivers for the upcoming School Year (SY) 2020-2021. This additional guidance is being distributed to assist with considerations for planning to provide meals to enrolled eligible students participating in the USDA School Meal Programs who may be learning virtually for all or a portion of the upcoming school year.

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Meal Service Nationwide Waivers

The USDA issued Nationwide waivers of program requirements in response to COVID-19 for SY 20-21. These waivers provide flexibility to select regulatory program requirements of the National School Lunch (NSLP) and School Breakfast (SBP) Programs which will enable schools to provide meals to enrolled students receiving virtual instruction due to COVID-19 on Non Traditional Instruction days (NTI).

USDA Meal Program Waivers

USDA has issued nationwide waivers of program requirements in response to COVID-19 for SY 2020-2021. The waivers, listed below, expire on June 30, 2021.

- Non-congregate feeding
- Parent/guardian pick-up
- Meal service time
- Meal pattern flexibility
- Offer vs. Serve flexibility

These waivers provide flexibility to select regulatory program requirements of the NSLP and SBP which will enable schools to provide meals to **enrolled** students attending in person and/or non-traditional instruction due to COVID-19.

Meals may be served to **enrolled** students on days instruction occurs. This may be in person or on non-traditional instruction (NTI) days.

Which Child Nutrition Program Do I Use for NTI Meal Service?

- **Planned School Day:** There is in-person instruction or NTI provided and the day is counted as a school day on the school calendar.
 - Meals are served through the National School Lunch and School Breakfast programs.
- **Planned School Closure:** There is no in-person instruction or NTI provided, such as weekends and holidays.
 - No meal services are available through any child nutrition program.
- **Unanticipated School Closures:** Planned school day is canceled due to a qualifying event, no in-person instruction or NTI will be provided and the day will not be counted as a school day.
 - SCN is seeking further clarification on whether meal services are permissible during unanticipated school closures.

Program Integrity Requirements

The waivers provide schools with the flexibility to serve meals to their enrolled students outside of the traditional school setting.

- The waivers do not allow schools to serve those meals through community feeding program models as was allowed at the beginning of the pandemic in the spring of 2020.
- Unless specifically addressed in guidance, the program requirements of the National School Lunch and Breakfast programs apply to the meals served to enrolled students receiving instruction due to COVID-19 on NTI days.
- Schools must notify SCN of request to use waivers and receive approval.
 - Food service directors have this information and requests currently are being processed.

Meal Service Models for NTI Instruction

There are multiple meal service models that schools can operate when using the non-congregate and meal service time waivers:

- Meal pick-up services
- Sending meals home with students
- Meal delivery to bus stops or households

Meal Pick-Up Services

Meals are picked up at the school and taken home by a parent/guardian (waiver approval required when children are not present) or provided directly to the student.

- Schools must have a method to count meals by individual student, collect payments when applicable and include internal control processes that would prevent duplicate meals being provided.
- Schools should use meal distribution strategies that maintain social distancing and avoid the formation of groups or tight lines. Best practices include a “drive-through” style meal pick-up or staggered pick-up times.
- Food safety and sanitation standard operating procedures for cleaning and sanitizing surfaces, handwashing, employee health, etc., should be followed by all staff distributing meals.
- Parents or guardians and students should be reminded not to come to meal distribution sites if they are sick.

Sending Meals Home with Students

Schools provide meals to students during an in-person instruction day to take home for consumption the following day or days during non-traditional instruction (NTI).

- Schools must have a method to count meals by individual student, collect payments when applicable and include internal control processes that would prevent duplicate meals being provided.
- Program operators must take food safety into consideration when planning meals that would be transported home by students.

Meal Delivery Services

Schools use their school buses on their normal bus routes to deliver meals, serving at bus stops or delivered directly to households.

- Delivering meals directly to households requires that schools obtain written permission from the household prior to delivery.
- Processes to count the meals served to individual students must be implemented and marked when the meals are provided.

Frequently Asked Questions

- **Is a school district required to provide meals to students receiving non-traditional instruction due to COVID-19 (opt into the non-congregate and meal service times waivers)?**
 - SCN submitted this question to the USDA and will provide further instruction when a response is received.
- **Can the district provide meal service during unanticipated closures with no instruction provided due to COVID-19?**
 - SCN submitted this question to USDA and will provide further instruction when a response is received.

USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint> and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

New Guidance

Flexibility for Assigning Staff in the COVID-19 Instructional Setting

Rob Akers, Associate Commissioner

KDE Office of Educator Licensure and Effectiveness

Digital Learning Provider

- Districts can use a digital learning provider to deliver content instruction.
 - *Examples: Apex, Edgenuity, Odysseyware, etc.*
- Any certified teacher can serve as the Teacher of Record to facilitate the course.
 - *In Infinite Campus, the district would mark the Teaching Method as “Digital Learning Provider” and the Instructional Setting as “Online” or “Onsite Classroom.”*

Teacher of Record and Additional Instructor

- The Teacher of Record must be certified to teach the content and population of the course.
- Any certified teacher can serve as an additional instructor.
- May be utilized for classes where social distancing requires the use of multiple classrooms.
 - The Teacher of Record could be the primary teacher for both classrooms.
 - An additional teacher (certified in any area) could facilitate the additional classroom.

Course Permissions

- Many certificates give teachers the ability to teach additional courses:
 - Elementary and middle school certified teachers can teach Reading in all grades.
 - Middle school math certified teachers can teach Algebra up to 11th grade.
 - Middle school science certified teachers can teach Intro to Chemistry/Physics, Integrated Science and Earth Science at the high school level.
- Grade-level permissions can be found in the [Certification Reference Guide](#).
- School and district administrators can check teachers' permissions and cross reference against the valid course numbers available in the KDE Searchable State Course Code Database (SSCCD) using the advanced search option.

Teaching Up/Down Grade Levels

- Elementary teachers with 1-8 certification can teach all subjects up to 8th grade.
- K-4 or P-5 certification can teach up to 6th grade if 6th grade is housed in the same building as one of the grades listed on the certificate.
- Middle school teachers with the 5-8 certification:
 - Can teach 4th/5th grade combined; and
 - Can teach certain courses through 9th grade.
- Secondary teachers with the older P or S codes (7-12 certificate) can teach down to 6th grade in the content if 6th grade is housed in the same building as 7th grade.

HQ Certification

- Permitted in the areas of English, mathematics, sciences, foreign languages or social studies. Health and physical education areas may be added only for those teachers holding the correlative certificate.
- Used to add middle or high school certification or extend a middle school certification to high school level.
- One-year certificate option for fully certified teacher who meets the requisite points except for successful completion of the Praxis.
- Secondary teachers with a major in the content area can extend their certificates down to add 5-9 certification within the content area, without points calculation or completion of the Praxis.
- The teacher must submit an application, verified by the superintendent, to the Certification Branch.

[16 KAR 2:010, Section 6]

Emergency Certification

- If a district needs a teacher to teach outside of his/her certification area, the district can request an emergency certificate for that teacher if there no other qualified candidates.
 - This requires the district to submit an application to the Certification Branch. There is no fee for this application.
- [16 KAR 2:120](#) limits an educator to one emergency certificate. If the educator previously held an emergency certificate, the district could request a waiver from the Education Professional Standards Board (EPSB) for issuance of a second emergency.

[[KRS 161.100](#), [16 KAR 2:120](#)]

Waiver Request

- Request to waive a regulatory requirement must:
 - Be submitted to the EPSB in writing;
 - Identify the specific waiver request; and
 - Demonstrate exceptional circumstances justifying the waiver.
- Staff will work with interested districts to review the district's needs, ensure there are no other options available and assist the district with submitting a request to the EPSB.

[\[KRS 161.028\(1\)\(r\)\]](#)

Questions

Office of Educator Licensure and Effectiveness,
Division of Educator Preparation and Certification
(502) 564-5846

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QUESTIONS AND ANSWERS